

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P. O. Box 130, Ehrenberg, Arizona 85334

(928) 923-7907 FAX (928) 923-8908

**NOTICE OF REGULAR MEETING**  
**QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD**

Thursday, October 11, 2018 at 6:00 PM

Ehrenberg Elementary School  
49241 Ehrenberg Parker Highway  
Ehrenberg AZ 85334

Pursuant to A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE QUARTZSITE SCHOOL DISTRICT NO. 4 will hold a meeting open to the public. The Governing Board members can be in attendance telephonically. The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3). Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Holly Brown at (928) 923-7907.

**\*AGENDA\***

1. **OPENING ITEMS**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

2. **ACCEPT AGENDA**

- A. Approve agenda as written

3. **REPORTS**

- A. Superintendent's Update
  - 1. Current Events & Enrollment
- B. Financial
  - 1. Monthly Financial Report
    - Bus & Maintenance Report
    - Electric KWH usage Report
    - Water/Sewer Report
    - Budget/Expenditure Analysis Report
    - Student Activities Report
- C. Board Reports

4. **APPROVAL OF CONSENT CALANDAR**

- A. 1. Approve minutes of the regular meeting on September 26, 2018.
- B. Approve Expense and Payroll Vouchers  
Expense Vouchers will be available during meeting for public review.
  - E – 1003 - \$73,150.33 P – 4- \$52,381.50
  - E – 1004 - \$39,452.81 P – 5 -\$44,436.58
  - E – 1005 - \$20,101.05
- C. Approval of the State of Arizona Accounting Manual – Topic 50 as QSD4’s policies and procedure on travel.
- D. Personnel Action
  - 1. Clinton Soehnel – Approve as a Substitute for the Quartzsite Elementary School District #4.
  - 2. Douglas McHugo – Approve as a Substitute for the Quartzsite Elementary School District #4.
  - 3. Cynthia Baldwin– Approve as an Emergency Substitute for the Quartzsite Elementary School District #4.

5. **ITEMS REMOVED FROM CONSENT CALENDAR**

Board may remove items from the consent calendar for individual consideration.

6. **OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion on possible projects through School Facility Board Grants.

7. **NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion and possible action on the 2018 Annual Financial Report for the Quartzsite Elementary School District #4.
- B. Discussion and possible action on proposed changes to the ASBA Bylaws.
- C. Discussion and possible action on the School Boards self-evaluation.
- D. Discussion and possible action on the Quartzsite School District #4 Teacher Performance Pay Plan.
- E. Discussion and possible action to temporarily suspend policy BGB for the purpose of expediting consideration of the policy IHB.
- F. Discussion and possible action on approval of policy IHB – Special Instructional Programs.
- G. Discussion on policy advisories.....**FIRST READING.**
  - Policy Advisory No. 625.....Policy BCB – Board Member Conflict of Interest  
Exhibit BCB-E
  - Policy Advisory No. 626.....Policy BE – School Board Meetings
  - Policy Advisory No. 627.....Policy BEDF – Voting Method
  - Policy Advisory No. 628.....Regulation BEDG-R – Minutes
  - Policy Advisory No. 629.....Policy DICA – Budget Forms
  - Policy Advisory No. 630.....Policy DIE – Audits/Financial Monitoring
  - Policy Advisory No. 631.....Policy DJ – Purchasing
  - Policy Advisory No. 632.....Policy DN – School Properties Disposition
  - Policy Advisory No. 633.....Policy FCB – Retirement of Facilities
  - Policy Advisory No. 634.....Policy GCO –Evaluation of Professional Staff Members
  - Policy Advisory No. 635.....Regulation IKE-RB – Promotion and Retention of Students
  - Policy Advisory No. 636.....Policy IL – Evaluation of Instructional Programs
  - Policy Advisory No. 637.....Policy IMD – School Ceremonies and Observances
  - Policy Advisory No. 638.....Policy JEB – Entrance Age Requirements
  - Policy Advisory No. 639.....Policy JICK – Student Bullying/Harassment/Intimidation  
Regulation JICK-R  
Exhibit JICK-EB
  - Policy Advisory No. 640.....Policy JJIB – Interscholastic Sports

8. **EXECUTIVE SESSION**

To have a discussion on the Superintendent Goals for the 2018-2019 FY. In pursuant to A.R.S. §38-431.03 (A)(1) the Board may vote to meet into executive session. If the Superintendent wishes to have this executive session held in open session, it will be held in open session at this point on the agenda.

9. **RECONVENE OPEN MEETING**

- A. Motion to reconvene open meeting.
- B. Discussion and possible action on Superintendent Goals for 2018-2019 FY.

10. **CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD”  
AND HAND TO THE BOARD PRESIDENT**

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

11. **AGENDA ITEMS FOR FUTURE CONSIDERATION**

12. **ADJOURNMENT**

POSTED: 10/10/18

BY: Holly A. Brown

\*\*The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request a reasonable accommodation by contacting Holly Brown at (928) 923-7907. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or by telephone conference call.

The next Regular Meeting of the Governing Board will be held on  
Thursday, 8, 2018 at 6:00 p.m.  
At Quartzsite Elementary School, AZ 85334